

Getting Ready for PBS Web Services Checklist v2.0

The way that you submit claims and send data to PBS Online/Medicare is changing. From **March 13th 2022**, PBS Online is moving to [web services within PRODA](#).

To help you prepare for this transition, please complete the checklist below.

Z Software Support

If you have any questions, please contact us on:

Phone: (02) 8543 9944 – Option 1

Email: support@zsoftware.com.au

PRODA Support

If you have any issues with PRODA, please contact the PRODA team:

Phone: 1800 700 199 - Option 1

Email: proda@servicesaustralia.gov.au

Task	Completed
<p>1. Individual PRODA Account</p> <p>If you don't have an individual PRODA account, please follow the guide here to register an account.</p> <p>Note: You may have already registered a PRODA individual account to apply for your HPI-O for your NASH certificate to connect to MyHR and paperless electronic prescriptions (eScripts).</p>	<input type="checkbox"/>
<p>2. Organisation Registration in PRODA</p> <p>If you don't have your organisation registered in PRODA, please follow the guide here to register your organisation.</p> <p>Note: You may have already registered a PRODA organisation account for recording vaccinations to the Australian Immunisation Register (AIR).</p>	<input type="checkbox"/>

<p>3. Add PBS Online Service in PRODA</p> <p>Once you have access to PRODA, you will then need to add PBS Online as a service in PRODA.</p>	<input type="checkbox"/>
<p>4. Register B2B Device</p> <p>This step can only be completed if you are on Z Dispense v2.4.85+.</p> <p>Once you have received the relevant software update, you will need to register a B2B Device.</p> <p>If you don't have access to our Help Portal, you can also find the steps in our Release Notes by going to <i>Z Dispense > Help > Release Notes</i>.</p> <p>Note: Please contact us if you would like access to our Help Portal.</p>	<input type="checkbox"/>
<p>5. Set Up PBS Online Web Services in Z Dispense</p> <p>This step can only be completed if you are on Z Dispense v2.4.85+.</p> <p>Please follow the steps here on how to set up PBS Online Web Services in Z Dispense.</p> <p>If you don't have access to our Help Portal, you can also find the steps in our Release Notes by going to <i>Z Dispense > Help > Release Notes</i>.</p> <p>Note: Please contact us if you would like access to our Help Portal.</p>	<input type="checkbox"/>